



OPERATOR TRAINING AND CERTIFICATION UNIT (OTCU)
DRINKING WATER & ENVIRONMENTAL HEALTH SECTION
ENVIRONMENTAL RESOURCE MANAGEMENT DIVISION
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT

REQUEST TO PURCHASE DEQ-OTCU TRAINING MANUALS

This information is necessary under authority of Act 399, P.A. 1976 or Act 451, P.A. 1994, as amended, in order to obtain training manuals

SECTION ONE: REQUESTOR INFORMATION

Name & Organization: _____

Street Address (no PO Box): _____

City _____ State _____ Zip Code _____

SECTION TWO: DESCRIPTION OF MANUALS

QUANTITY	<u>Manuals</u>	PRICE
_____	Laboratory Manual for WWTP Operators	\$40.00 + \$2.40 tax ea. = _____
_____	WW Lagoon Operator Training Manual	\$40.00 + \$2.40 tax ea. = _____
_____	Chemistry Manual for Operators, by Fountain	\$15.00 + \$0.90 tax ea. = _____
_____	Mathematics Manual for Operators, by Way	\$15.00 + \$0.90 tax ea. = _____
_____	Hydraulics Manual for Operators, by Brown	\$15.00 + \$0.90 tax ea. = _____
_____	Water Distribution & Limited Chemical Treatment Review Manual	\$20.00 + \$1.20 tax ea. = _____
		Total Enclosed \$ _____

*NOTE: If claiming tax exemption, a tax exempt form must be attached. To obtain Form 3372, Michigan Sales and Use Tax Certificate of Exemption, go to the Michigan Department of Treasury website:
<http://www.michigan.gov/treasury>*

SECTION THREE: INSTRUCTIONS FOR MANUAL REQUEST

PLEASE COMPLETE THE ABOVE INFORMATION. **ENCLOSE THIS REQUEST FORM WITH A CHECK OR MONEY ORDER PAYABLE TO: STATE OF MICHIGAN AND RETURN TO:**

CASHIER'S OFFICE
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT
PO BOX 30657
LANSING, MI 48909-8157

UPON RECEIPT OF REMITTANCE THE OPERATOR TRAINING UNIT WILL FORWARD YOUR REQUEST.
QUESTIONS? PLEASE CONTACT: Operator Training and Certification Unit @ 517-241-7199

Please Do Not Write Below - For DNRE Cashier's Use Only: 37000 43602 9007 (Taxable)
 37000 43602 9008 (Non-Taxable)